

E-Billing

Want an efficient, easy and environmentally friendly way to do business with Hunter Douglas Fabrication? Then, you need to sign up for E-Billing!

How You Benefit:

- Eliminates loss of invoices or statements
- Prevents duplication
- Streamlines payment cycle
- Decreases manual workload and operational costs
- Identifies and reduces disputes
- Contributes to “green-friendly” business culture

How You Sign Up:

It's easy...no forms to fill out, no phone calls back and forth. Simply send an e-mail requesting your account be set up for E-Billing. Send your e-mail requests to:

- East Coast Credit region: monica.brooks@hunterdouglas.com
- West Coast Credit region: jaysen.dennis@hunterdouglas.com

In your e-mail, please specify your account name and number; also specify whether you want:

- Invoices only sent by E-Billing
- Statements only sent by E-Billing
- Both sent via E-Billing

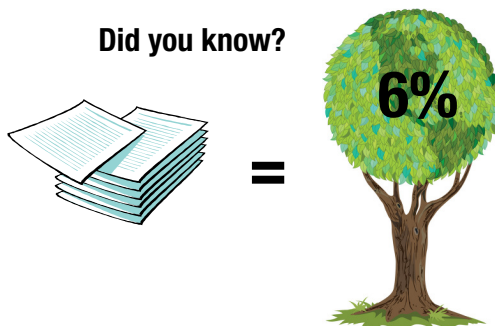
You will receive notification from billing@hunterdouglas.com as soon as you have been set up. Once set up, all invoices and/or statements will be sent to you via secured e-mail as PDF attachments. You can view e-mails offline by simply opening the PDF attachment with Adobe Reader. To add or update your Adobe Reader, go to: <http://get.adobe.com/reader/>

If you have any further questions pertaining to E-Billing delivery, please do not hesitate to contact your Hunter Douglas Fabrication Credit Representative.

Tip:

To ensure consistent delivery of our e-mail, please add billing@hunterdouglas.com to your address book or safe-sender list.

Did you know?



**One ream (500 sheets) of copy paper
(and those add up quickly in business!)
uses 6% of a tree to produce?**